



Available Internship Form

Employer/Organization Information

Business/Organization: Missouri KidsFirst

Address: 520 Dix Road, Suite C, Jefferson City

Industry: Non-Profit

Website: <https://www.missourikidsfirst.org/>

Contact Person

Contact Name: Hannah Thomas

Title: Director of Operations

Phone: 573-632-4600

Email: Hannah@missourikidsfirst.org

Internship Information

Internship Job Title: Program and Fundraising Efforts Assistant

Location of Internship: Jefferson City

of Positions Available: 1

Internship Start Date: Negotiable

Internship End Date: Negotiable

Internship Hours: Negotiable

of hours per week: 10-30

Compensation: Unpaid

Dress Code: Business Casual/Casual

Job Description: Missouri KidsFirst seeks an enthusiastic, personable, and detail-oriented intern to support and assist in our program and fundraising efforts. The ideal candidate has an interest in pursuing a career in non-profit, social services, fundraising/development, or public policy, while making a difference in the lives of people affected by child abuse. Missouri KidsFirst is the statewide chapter of Child Advocacy Centers, as well as the Missouri chapter of Prevent Child Abuse America. Missouri KidsFirst primarily leads and supports communities in abuse prevention, provides training to multi-disciplinary team members engaged in child protection, and advocates public policies that address and prevent child abuse.

Skills Required: Computer Proficiency, including Microsoft Office. Knowledge about Child Abuse Prevention and Response. Excellent verbal and written communication skills. Passion for helping others.

Minimum Education Required: Junior or Senior in Undergraduate Degree, or higher

What will students gain from this particular internship?

Students will gain insight into the Multi-Disciplinary Team movement in Missouri, including how Child Advocacy Centers lower the risk of trauma to child abuse victims. Students will also learn fundamental skills for non-profit and social-service work.

Additional Requirements: Students must clear a background and reference check.

Preferences

Student Major Preference: Human Services, Social Work, Early Child Development, Public Policy, Non-Profit Management, Criminal Justice, Psychology, Sociology

Completed Education Level: Associate's Degree or equivalent